

SMS MINI-GRANTS

September 15, 2009

The SMS PTA Mini-Grant program provides teachers with an opportunity to apply for funding for new and innovative projects or items which are typically not covered by the School District. If you have an idea that would enhance our students' educational experience and are a current PTA member, we invite you to submit a request. Mini-Grants are capped at \$500.00 per request. For projects that are larger in scope, the Somers Education Foundation has grant money available. Their application may be secured by downloading their application at <http://sefny.org/grants.html>. For additional information, please call Nancy Corrado at 277-2400.

All interested applicants should fill out a Mini-Grant Request form located in the blue folder in the PTA mailbox in the mail room and return it there in an envelope addressed to Maria Vitale, Mini Grant Chairperson. In addition, the form is located on the SMS PTA website under Forms at <http://www.somersptacouncil.org/SMS/FORMS.htm>. To expedite the process, please e-mail me when you drop off the request at mvitale912@optonline.net. The dates for the SMS PTA Board meetings in 2009-2010 are:

October 15
November 19
December 17

January 14
February 25
March 25

April 22
May 20

Please try to submit your request in advance of the closest Board meeting date to avoid delays in considering your project for approval. Please be as clear and complete in your explanations as possible to help expedite the process. Decisions on requests which are vague or incomplete may be postponed until more information is gathered. All Mini-Grant requests for this school year must be submitted by April 22, 2010.

The following guidelines are used when evaluating requests:

- *The project must benefit the students of an individual class, a particular grade level or the entire school
- *The project, material, supplies and their cost must be clearly stated on the application form
- *The project must be able to continue in the future without additional PTA funding
- *This program is not intended to provide funding for things that should be provided by the school district, such as computers, storage cabinets, typewriters, etc.

If you have any questions or require further information please do not hesitate to call me.

Sincerely,

Maria Vitale
Mini-Grant Chairperson
248-0317 mvitale912@optonline.net

